

**Minutes of meeting held
on Tuesday 16th April 2019
Boorowa Recreation Club, Boorowa**

Attendees:

Lisa Andrews (LA)	Independent Chair
Tegan Doblinger (TD)	CWP Renewables (Engineer)
Malcolm Moore (MM)	CWP Renewables (Civil & Electrical Superintendent)
Kristy Old (KO)	CWP Renewables (Development Manager) <i>via telephone</i>
Terry Sellwood (TS)	Community Representative
Cr Geoff Frost (GF)	Yass Valley Council delegate

Apologies:

Cr Wendy Tuckerman – Hilltops Council delegate
Jayne Apps – Boorowa District Landscape Guardians
Thomas McGrath – Host Landholder
Kristy Old – CWP Renewables

Absent:

Andrew Winterflood – Community Representative

Meeting commenced at 11:05am.

Welcome and Introductions

The Chair welcomed everyone to the Bango Wind Farm (BWF) Community Consultative Committee (CCC) and advised that KO was contributing to the meeting via telephone.

The attendance sheet was distributed for signing.

Apologies

As per above. The Chair advised that there were three late apologies and explained the reasons for this.

Declaration of Interest

The Chair declared her interest as Independent Chairperson of the BWF CCC, approved by the Department of Planning and Environment and engaged by CWP Renewables.

No changes to previous declarations by members.

Business Arising from Previous Minutes

Minutes of CCC held 17th January 2019 were finalised in accordance with DP&E Guidelines and emailed to members on 4th February 2019.

Action Item from Previous Meeting

Item	Issue	Responsibility
1	Provide further details on the agreement with Snowy Hydro (emailed 13/2/19)	KO
2	Further information on potential impact to the community of Boorowa during the construction phase of the project (to be included in presentation by successful tenderer at future meeting)	KO
3	Advise the split of the 49 turbines between the two LGAs (For the 49 approved locations, of which 46 are proposed to be built; 19 lie within Yass Valley Council Area, 30 lie in the Hilltops LGA. Several of these turbines are very close to the council LGA border.)	KO
4	Investigate venues in Boorowa for CCC meetings (Boorowa Council Chambers are not available to non-council groups. Members were happy with the Boorowa Recreation Club venue moving forward.)	KO
5	Arrange for successful project construction contractor to present to the CCC. (Once appointed – first available meeting)	KO

Correspondence

Correspondence as sent out with the meeting notice on 3/4/19 with one additional item, which was the reminder for this meeting; sent on the 15/4/19.

- 25/1/19 – Email to members with the draft minutes for review.
- 4/2/19 – Email to members with the finalised minutes.
- 4/2/19 – Letter to Terry Sellwood with the finalised minutes.
- 13/2/19 – Email to members with information regarding Action Item 1 from the previous minutes, on the Power Purchase Agreement (PPA) that CWP has with Snowy Hydro.
- 13/2/19 – Letter to Terry Sellwood with the same information.
- 1/3/19 – Email to members with an update on the action items from the last meeting.
- 3/4/19 – Email to members with Meeting Notice and Agenda, confirming meeting for 16/4/19.
- 3/4/19 – Letter to Terry Sellwood with the same information.
- 11/4/19 – Email to members with the venue for this meeting.
- 15/4/19 – Email to members with a reminder for this's meeting.

Accepted.

Reports and Updates

- Balance of Plant (BoP) contractor decision is down to the last two. It is expected that an announcement on the successful tender will occur soon.
- Once the BoP is declared, local contractors can approach them directly. Until then, CWP continue to collect information from interested parties. Currently there are approximately 68 companies that have registered an expression of interest in providing services.

- The ICN Gateway will be set up following the appointment of the BoP. **Action: TD to send ICN Gateway link when set up.**
- Micro-siting for the turbine layout has occurred and GE are checking load calculations prior to finalisation. Turbines cause wake effects on neighbouring turbines and the load calculations will confirm whether the spacing of the turbines is adequate. Preliminary calculations indicate loads will be acceptable for the planned layout, but if not, some turbines will need to be moved or removed.
- Management Plans are in various stages of draft, consultation and approval by the DPE (NSW) and DEE (Commonwealth).
- Main entrance design – geotechnical survey underway to gather data on the existing pavement, dilapidation reports, etc.
- The lenders undertook a site visit last week. GF enquired when CWP are expecting to commence construction of foundations. KO advised that CWP are awaiting financial close, which should occur at the end of July. Access roads will be the first infrastructure to begin, followed by sub-stations in parallel with turbines. TS commented on the geology of the soil which is very treacherous in wet weather.

Presentation – Wind Farm Construction

MM provided a presentation to CCC members on how a wind farm is built and provided a hard copy of the document to all present. The report was based on the recent construction of the Sapphire Wind Farm in the Northern Tablelands of NSW (Inverell/Glen Innes). *See separate presentation attached to minutes.*

Questions were asked and answered throughout the presentation.

General Business

- GF enquired how many core staff would be involved with the project. MM advised that 120-150 people, with a third to half being from the local region. GF raised concern that more experienced workers that have proven skills in wind farm construction, will come to the area. MM advised that there will be a clause in the contract between the successful tenderer and CWP requiring the consideration and employment of local workers and contractors. Reports will be provided on a monthly basis to CWP providing statistics on local input. **Action: Figures to be reported to CCC.**

Next Meeting

LA advised that JA had suggested consideration be given to holding CCC meetings in the evening, as this would be more convenient to farmers.

Discussions occurred with attendees. Late afternoon was suggested. **Action: LA to liaise with CCC members on best time for most.**

LA to request an alternate delegate from Hilltops Council

- 📅 Tuesday 2nd July 2019 in Yass (Soldiers Club). Time to be confirmed.

GF advised that he will be an apology and would ask Council's alternate delegate Cr Nathan Furry to attend.

Meeting closed at 12.07pm with LA thanking all for their attendance.

Action Items

Item	Issue	Responsibility
1	Provide ICN Gateway link when set up	TD
2	Arrange for successful project construction contractor to present to the CCC	KO
3	Once construction commences - provide figures of local employment/contractors to CCC	KO
4	Coordinate with CCC members on most convenient meeting time and request alternate delegate from Hilltops Council	LA