

**Minutes of meeting held  
on Tuesday 27<sup>th</sup> August 2019  
Soldiers Club, Yass**

**Attendees:**

Lisa Andrews (LA)	Independent Chair
Jonathan Post (JP)	CWP Renewables (Project Manager)
Tegan Doblinger (TD)	CWP Renewables (Assistant Project Manager)
Malcolm Moore (MM)	CWP Renewables (Site Supervisor)
Kristy Old (KO)	CWP Renewables (Development Manager)
Laurie Hutchison (LH)	Ngunnawal Aboriginal Corporation
Terry Sellwood (TS)	Community Representative
Cr Geoff Frost (GF)	Yass Valley Council delegate
Jayne Apps (JA)	Boorowa District Landscape Guardians
Thomas McGrath (TM)	Community Representative (Host Landholder)
Andrew Winterflood (AW)	Community Representative ( <i>left at 12.30pm</i> )
Matt Batley (MB)	Hilltops Council delegate (Acting Manager, Major Projects)

**Invited Guests:**

Mark Dobrynski (MD)	GE Renewable Energy
Ian Wong (IW)	GE Renewable Energy
Christopher Koureas (CK)	Downer (Project Development Manager – Renewables)
Shane Pearce (SP)	Downer (Roads Manager)
Vincent Parisutham (VP)	GE Renewable Energy (Senior Sourcing Leader)
Venkatesh Vittal (VV)	GE Renewable Energy (Project Controls Manager)

---

***Meeting commenced at 11.04am.***

**Welcome and Introductions**

---

The Chair welcomed everyone to the Bango Wind Farm (BWF) Community Consultative Committee (CCC) and advised that there were several guests in attendance to present to the CCC on the construction phase of the project. (Action Item 2 from previous meeting.) GE and Downer were the successful project construction contractors appointed by CWP.

LA also introduced Laurie Hutchison, representing Ngunnawal Aboriginal Corporation who has joined this CCC as a stakeholder group member.

The attendance sheet was distributed for signing.

**Apologies**

---

Nil

## Declaration of Interest

---

The Chair declared her interest as Independent Chairperson of the BWF CCC, approved by the Department of Planning and engaged by CWP Renewables.

No changes to previous declarations by members.

LA advised that with the project's move from development to construction, new company representatives on the CCC would be required to complete the necessary pecuniary/non-pecuniary interest and Code of Conduct forms. *Forms were distributed to Laurie Hutchison, Malcolm Moore and Jonathan Post for completion and return to the Chair.*

## Business Arising from Previous Minutes

---

Minutes of CCC held 16<sup>th</sup> April 2019 were finalised in accordance with DP&E Guidelines and emailed to members on 4<sup>th</sup> May 2019.

## Action Item from Previous Meeting

---

Item	Issue	Responsibility
1	Provide ICN Gateway link when set up	TD
2	Arrange for successful project construction contractor to present to the CCC <i>(Downer and GE in attendance to present)</i>	KO
3	Once construction commences - provide figures of local employment/contractors to CCC <i>(Action changed to TD)</i>	TD
4	Coordinate with CCC members on most convenient meeting time and request alternate delegate from Hilltops Council. <i>(The general consensus from members was to continue with the 11am start) - (Chair wrote to Hilltops Council on 26/4/19 seeking an alternate delegate, followed up 12/7/19 &amp; 23/8/19. Following contact with the Director of Infrastructure on Friday, Chair advised that Councillors will be considering a report at its Council meeting on 28/8/19 to appoint an alternate delegate). It was noted that Matt Batley was representing Hilltops Council at this meeting.)</i>	LA

Chair advised that following the low numbers at the previous meeting and in consultation with CWP, it was decided to recruit/advertise for additional CCC members for representatives from the community and stakeholder groups. Accordingly, the Chair wrote to the following stakeholder groups on 6/5/19 inviting nominations for delegates:

- Boorowa CWA
- Yass CWA
- Boorowa Public School P & C Association
- NSW RFS Southern Tablelands Fire Control Centre
- Ngunnawal Aboriginal Corporation
- Boorowa Business Chamber
- Yass Business Chamber Inc.

**LA received interest from Ngunnawal Aboriginal Corporation and Laurie Hutchison will be representing the group moving forward. Following advertising in local newspapers and on the project website, unfortunately, no other nominations were received.**

LA asked all present if they knew of anyone that may be interested in nominating to join the CCC, stating that she would be willing to receive late applications and assess them in accordance with the selection criteria contained within the Department's guidelines.

## Correspondence

---

### Correspondence as sent out with the meeting notice on 23/8/19 with two additional items:

- 26/4/19 – Email to members with the draft minutes for review.
- 26/4/19 – Letter to Terry Sellwood with the draft minutes.
- 26/4/19 – Email to Cr Tuckerman (Hilltops Council) congratulating her on her recent electoral win in the seat of Goulburn & advising I would be writing to Council seeking an alternate delegate.
- 26/4/19 – Letter/email to Hilltops Council seeking an alternate delegate on this CCC.
- 27/4/19 – Email from Thomas McGrath with feedback from the draft minutes.
- 4/5/19 – Email to members with the finalised minutes, April presentation & construction presentation. Also, advising of intention to advertise for additional members and seeking feedback on a proposed change to the commencement time for the CCCs.
- 4/5/19 – Letter to Terry Sellwood with the same information.
- 6/5/19 – Letters to stakeholder groups, inviting them to provide a delegate on this CCC (Boorowa Business Chamber, Yass Business Chamber, Ngunnawal Aboriginal Corporation, Yass Country Womens Association & Boorowa Public School P & C Association)
- 6/6/19 – Email to members advising of the preferred contractors for the project, proposed meeting date and advertising for additional members.
- 6/6/19 – Letter to Terry Sellwood with the same information.
- 7/6/19 - Email from Andrew Winterflood enquiring who was financing the project.
- 11/6/19 - Email to CCC members providing a response to this enquiry.
- 2/7/19 – Email to CCC members with postponement of meeting and asking if they knew of anyone who wished to nominate to join the CCC.
- 8/7/19 – Letter to Terry Sellwood with the meeting notice for 27/8/19.
- 12/7/19 - Email to Hilltops Council following up on an alternate delegate for the CCC.
- 8/8/19 – Email to members with the Meeting Notice for this meeting.
- 23/8/19 – Email to members with a reminder for this meeting, including the agenda.
- [23/8/19 – Email to Director of Infrastructure at Hilltops Council chasing up previous correspondence.](#)
- [23/8/19 – Email response from Director advising that his report will be considered by Council on 28/8/19.](#)

**Accepted.**

## Project Update – CWP Renewables (JP)

---

JP provided attendees with a brief presentation to CCC members:

- The project financing agreements were finalised in early August and a contract awarded to GE, who have in turn awarded a subcontract to Downer for Balance of Plant (BoP) works.
- Two primary hollow bearing trees were removed in line with the conditions of the NSW Development Consent, Commonwealth EPBC approval and the Biodiversity Management Plan.
- Works have commenced on the upgrade of the site entry intersection on Lachlan Valley Way. The design was developed in consultation with and approved by Roads and Maritime

Services (RMS), who are also undertaking compliance monitoring and supervision/witness of site works.

- Once the intersection upgrade has been accepted by Transport NSW, work will commence on the wind farm site (forecast for mid to late-September).

JA expressed disappointment in the removal of 2 hollow trees. JP reminded the committee that for any HBT removed, ten must be protected in perpetuity.

Further discussions ensued regarding the ICN Gateway and how this organisation assists will local contractors and potential employees by allowing them to register on its data base for work on the project. GF reiterated the importance of employment of staff and contractors from the area. LH requested that the companies also consider indigenous people to fill the roles.

ICN Website: <https://gateway.icn.org.au/>

*Questions were asked and answered throughout the presentation.*

### **Presentation – Downer (CK)**

---

CK commenced Downer's presentation to the CCC (copy attached):

- Providing background of the project layout
- Site Entrance Works. (RMS to sign off on works prior to commencement of construction on site.)
- Access Tracks
- Environmental Conditions/clearance of different vegetation types
- Hollow Bearing Trees
- Heritage
- Schedule of Key Milestone Dates
- Key Personnel (Downer's philosophy is to have zero harm to people and the environment. There will be 3 full time safety supervisors on site.)

Land owner agreements are in place. Specialised crews will undertake high voltage works.

There is an obligation under the consent to undertaken Independent Environmental Audits. JA enquired whether these environmental consultants will be the same company that carried out the original assessment. JP advised that it was a different consultant and explained the requirements under the consent conditions.

*Questions were asked and answered throughout the presentation.*

### **Presentations – GE (IW)**

---

IW commenced GE's presentation at 12.07pm (copy attached):

- Explaining GE's Cypress Platform
- Providing background on GE Renewable Energy's newest 5MW onshore wind turbine
- Prototype testing being undertaken in Europe
- Logistics and siting. It is unknown at this stage, which port the parts will come into (Port Kembla or Port of Newcastle)
- Technology of turbines, blades (two piece), hubs, gearboxes, etc.

TS raised several concerns in relation to the prototype, being the first of its kind and unproven in Australian conditions. AW also raised concerns with potential noise emissions from this type of turbine. JP reiterated the strict condition requirements to comply with noise legislation.

*Questions were asked and answered throughout the presentation.*

## General Business

---

- LA informed attendees that KO was stepping down from this CCC, now that it has transitioned to construction. LA thanked KO for her professionalism and knowledge imparted to this CCC over the past few years and wished her well with her future endeavours.
- LA advised the CCC that the Department of Planning has changed its name and is now known as the Department of Planning, Industry and Environment.
- LA suggest that with the number of acronyms being used, an acronym sheet be prepared for distribution to member. **Action: TD/LA.**
- JA expressed that it is appropriate that the Ngunnawal community are now represented on the CCC.
- TM want the CCC to help ensure a tangible increase in local employment for the project.
- MD advised that an ICN gateway will be established in order to advertise opportunities on the project and provide for expressions of interest to be submitted. This ICN gateway is to be advertised to local communities (methods to be confirmed).
- KO expressed gratitude towards the community members who volunteer their time to attend CCC meetings – acknowledging that it is not always easy, but it is important.
- MB requested that an out of session update be provided to the CCC when RMS approve the intersection works.

## Next Meeting

---

LA advised that as this meeting had been pushed back, that the next meeting should be moved to November, instead of October. *Agreed.*

Therefore the next meeting will be held on Tuesday 12<sup>th</sup> November at Boorowa, commencing at 11am. MB suggested the Community Centre or the amenities building at the Boorowa Showground. **Action: Venue to be confirmed.**

***Meeting closed at 12.54am with LA thanking all for their attendance.***

## Action Items

---

<b>Item</b>	<b>Issue</b>	<b>Responsibility</b>
<b>1</b>	Provide ICN Gateway link when set up	TD
<b>2</b>	Once construction commences - provide figures of local employment/contractors to CCC	KO
<b>3</b>	Advise of alternate delegate from Hilltops Council	LA
<b>4</b>	New CCC members to complete forms and return to Chair	LA
<b>5</b>	Acronym Sheet to be prepared to distributed to CCC	TD/LA
<b>6</b>	Confirm venue for next meeting in Boorowa	LA/TD