




Traffic Management Plan

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Rev	Description	Originator	Reviewed	Approved	Signature	Date
180615-1849	Issued for use	P Millar	D Dymond	B Filby		15/6/18
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Details of Revision Amendments

Document Control

The latest approved version of this Document will be available for all personnel on the SWF Confluence Space. The Head of Construction and Asset Management (HOCAM) will maintain, review and update this Document in accordance with the Records & Documents Procedure.

Amendments

Each new revision to the Document will be distributed to all required personnel for review and approval.

The revision number is included at the end of the document number, which is noted in the footer of each page. The document will be allocated a new revision number each time a change is made to the document and changes will be in red for easy reference.

When a new revision to the document is available, a notification email will be distributed to all personnel by the Head of Construction and Asset Management advising of the update.

The Head of Construction and Asset Management is responsible for the implementation and review of the Document. The Head of Construction and Asset Management will approve new revisions of the Document via the review and approval process a detailed in the Records & Documents Procedure.



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1. Overview

This document is about describes the appropriate measures for the effective management of Traffic. It is for use by all workers and their supervisors and managers.

2. Background

Traffic coming to and from the Facility will impact on the public and local residences. This Traffic Management Plan (TMP) outlines the measures to ensure appropriate management of traffic.

2.1 Vehicles at the Facility

The following vehicles are expected to be at the Facility during the operational phase:

- The majority of the vehicles at the Facility will be light vehicles. They will be present both in working and non-working hours, depending on the specific maintenance requirements.
- Small trucks for delivery of spare parts and maintenance materials, predicted to be five deliveries per week.
- Heavy trucks for delivery of road construction materials used for maintenance. This will generally occur under a haul campaign.

In the event of major repairs, major heavy plant including large trucks and oversize cranes can be expected. Occurrences of this would be rare.

2.2 Access Points to the Facility

Access to the Facility will be via the Gwydir Highway and Waterloo Road. All deliveries, visitors and heavy vehicles will use this route and report to the Operations and Maintenance Centre on the Western Feeder. No deliveries, visitors or heavy vehicles are permitted to use the Woodstock Road, Kings Plains Road, Eastern Feeder and Polhill Road for access to the Facility.

Facility Maintenance Staff can use the Woodstock Road and Kings Plains Road in addition to the Western Feeder to travel to the Facility.

3. Risks

Risk Description	Cause	Potential Impacts	Probability	Consequence	Risk Score	Mitigation Strategies
Nuisance	Noise and dust	Liveability for residences	Likely	Minor	Medium	Managed driving habit Application of water to road surface
Interactions with public road users	Stock, school buses	Vehicular accidents	Very Likely	Moderate	Medium	Minimise travel to the Facility during school bus run times Information for drivers during induction
Presence of oversize vehicles	Major repairs	Blockage of roads, delays.	Rare	Moderate	Low	Prepare specific traffic management plans

4. Management Strategies

Management Actions	Strategies	Responsibilities
Deliveries	Maintain a delivery information pack with information on suitable routes and warnings to be provided to delivery companies.	Facility Manager
Speed of traffic	Maintain general awareness of speed restrictions for all staff, included as part of Facility Inductions.	Facility Manager
School buses	Maintain general awareness of school bus routes and times for all staff, included as part of Facility Inductions.	Facility Manager
Stock on roads	Maintain general awareness as part of Facility Inductions and Facility meetings. Circulate any advice from landowners of major stock movements.	Facility Manager
Major repairs	Establish a specific traffic management plan for transport associated with major repair. To be communicated to all stakeholders.	Facility Manager

5. Management Controls

Control	Purpose	Reference
Induction Training	Information of travel to and from the Facility	Facility Inductions
Transportation Information Packs	Information of routes for transport drivers	Travel Information Pack
Complaint Register	Record complaints and actions taken regarding traffic related issues	Feedback and Complaint Register
Safety Incident Register	Record incidences involving Facility related vehicles.	Incident Register

6. Monitoring & Inspection

Description	Frequency
Audit of complaint records as part of management review	Annual

7. Key Performance Indicators

KPI	Measurement
No un-actioned complaints in relation to traffic	Complaints Register
No significant vehicle accidents at the Facility	Safety Incident Register